



Meeting Minutes

Indiana Commission on Hispanic/ Latino Affairs

A commission meeting was held at ICRC Government Center North 100 N. Senate Ave. Rm N300 Large conference room on November 8, 2018 at from 1:00 pm- 3:00 pm.

Commissioners physically present: Rebecca Kubacki (Chairwoman), Herb Hernández (Treasurer), Jesusa Rivera (Secretary), Representative Earl J. Harris Jr., Representative Peggy Mayfield, Beatriz Pacheco, Virginia Hernández-Ocasio, Brenda Graves-Croom, Palermo Galindo, Christian Gallo, Francisco Garcia. Those present by phone call: Tina Little, Lillian Casillas and Representative Peggy Mayfield.

Commissioners not present: Senator Jean Breaux, Senator Mark Messmer, John Ruiz, Sabrina Rahn and Teresa Mora.

Visitors: Roberto Castro

Staff Present: Dolly Serrant, Director

Commission Business:

1. Approval of 2019 Meetings
Commissioners voted and approved on doing our 2019 meeting bi-monthly, on Thursdays from 1-3 pm.

Next step: Review and update the Bylaws and the election policy with this motion approved. Ask which month will be hosted in Syracuse and Bloomington so the commission can post the public meetings on the website.
2. Sponsorship Approval - New form with guidelines
The Director will send the sponsorship application with a survey in order to vote for the guidelines and approve them. The deadline to vote on this survey will be on November 30, 2018.
3. External Affairs and Commissioners Holiday meeting & last ICHLA commission meeting of 2018.
All commissioners agreed to both meetings at the Indiana Historical Society on December 6, 2018 from 11:00 am-1:00 pm and from 1:00 pm- 3:00, respectively.
4. Polo shirt for all commissioners:
Director will corroborate with the Indiana Statute if this is possible.
5. Annual Report 2018:
Director will be working on this report; the deadline is December 10, 2019.
6. All commissioners agreed to deliver a list of events, projects, organizations or community leaders, and a list of media in each commissioner area that are

committed to help and support Hispanic and Latino communities statewide. This list will be sent to the Director for compilation and website update. The due date will be on January 9, 2019.

7. Retreat Meeting:

Tentative date will be on March 29, 2019.

8. Election Vote- The election of officers will be by majority vote at the first Commission meeting of the year, as established in the Bylaws. This will be on February 21, 2019. The Director will send the policy election process to have a better knowledge of this procedure.

9. Listening sessions (suggested list)

On December 6, 2019 the Director will send to all commissioners a list of listening forum statewide, to identify the needs of the Hispanic and Latino communities.

10. The budget was evaluated and found correct and accurate.

11. All commissioners voted and approved the Director's training of Digital Summit Conference on December 4-5, 2018.

12. Vacant commissioners positions:

The Director will set up a meeting with the Governor's contact to discuss this topic and evaluate next steps.

13. For future meetings, all the commissioners agreed to take the last 15 minutes to share projects or initiatives in which they are involved.

Next meeting: December 6, 2018 from 11:00 am-1:00 pm and from 1:00 pm- 3:00 pm (Director will confirm the location-at the Indiana Historical Society).